

Dear Bancroft Families,

I hope you are all keeping safe and well.

As you know, we are coming to end of our school year. We will be distributing end of year materials such as yearbooks and certificates on Wednesday, June 10, 2020. This process will be the same as we did for Chromebooks and meal distribution.

We will assure you that every appropriate precaution will be taken to follow CDC, SCPH, and SIA recommendations, as well as the Governor's Executive Order, so that we do this safely. All staff will be wearing recommended PPE and will have used the CDC Self-Checker guide to certify that they are without Coronavirus symptoms.

As we did during our Chromebook distribution, our plan is to distribute to families through separate walk-up and drive-thru stations along Belmar Street beginning at the front entrance of the school.

- **Walkers:** If you are planning to walk, we will be strictly applying social distancing guidelines in order to keep everyone safe and healthy, which means waiting at least six feet away from the person in front of you. When you get to the stop sign and cone at the front of the line, you will be called up the table to show your ID and asked to indicate your child's name(s). Staff will then place any certificates or yearbooks on a table then step away so that we can maintain social distancing. Staff will then ask you to collect the items. Please do not send them up to collect any items. We would also strongly encourage you to wear face masks to protect yourselves and others during the distribution.
- **Drive-thru:** Please enter the drive way and follow the cones around to the front of the school where the flag pole is. We will check your ID and ask to indicate your child's name(s). Staff will then hand you your items on a tray so that it can be retrieved. Each tray will be disinfected after each family. We would also strongly encourage you to wear face masks to protect yourselves and others during the distribution.

To ensure that cars are not blocking traffic, we ask you to come at your allotted time. If you have multiple children, please attend only one time slot for your oldest child.

8:00 a.m.-9:30 a.m.: Kindergarten
9:45 a.m.-11:00 a.m.: Sixth Grade
11:15a.m.-12:00p.m.: First and 2nd Grades
12:15p.m.- 1:00 p.m.: 3rd, 4th and 5th grades

If you are unable to attend on Wednesday, June 10th, please email at Lorena-Carrillo@scusd.edu so we can arrange an alternate day and/or time.

Please also remember to bring any library books or textbooks you may still have at home. We will also be collecting them in tubs at our walk-up station and drive-thru stations.

I thank you in advance for your patience!

Please note that we are NOT collecting chromebooks, and this does NOT mean the school year is finishing early. We will continue teaching through distance learning until June 11th, which is the last day of the school year for students. Continue to support your children to attend their google classrooms so that we can finish the year strong!

Once again, thank you for your time and attention tonight and for your patience next week. I look forward to seeing many of you then, from a safe distance, of course.